

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK RANCH COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Fishhawk Ranch Community Development District was held on **Tuesday, February 18, 2020 at 6:33 p.m.** at the Palmetto Club located at 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum were:

Terrie Morrison	<b>Board Supervisor, Chairperson</b>
Bob Kneusel	<b>Board Supervisor, Vice-Chairman</b>
Ruth Brown	<b>Board Supervisor, Assistant Secretary</b>
Tom Avino	<b>Board Supervisor, Assistant Secretary</b>
Kerri McDougald	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Eric Dailey	<b>Director, Rizzetta &amp; Company, Inc.</b>
Biff Craine	<b>District Counsel, Brooks, Sheppard, Rocha, PLLC</b>
Stephen Brletic	<b>District Engineer, JMT</b>
Holly Quigley	<b>Community Director</b>
John Toborg	<b>Senior Field Services Manager, Rizzetta &amp; Company, Inc.</b>
Josh McGarry	<b>Representative, Solitude</b>
Jason Chambrot	<b>Representative, CLM</b>
Garth Rinard	<b>Representative, LMP</b>
Paula Means	<b>Representative, LMP</b>
Audience	<b>Present</b>

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Dailey called the meeting to order and conducted roll call, confirming that a quorum was present.

**SECOND ORDER OF BUSINESS**

**Public Comment**

Mr. Hayes addressed the Board about trail issues in Phase 1. The Board asked to add a discussion on the trails to the March 10, 2020 agenda and to bring back a trail study proposal from the District Engineer.

**THIRD ORDER OF BUSINESS**

**Staff Reports**

**A. District Engineer**

Ms. Morrison had asked that Mr. Brletic not attend the meeting as he did not have any updates on the current projects to provide at this time.

Mr. Dailey reviewed his report in the agenda for the Board.

Ms. Brown asked that the community boards being purchased and installed by the FishHawk Ranch Master HOA be put on the agenda for formal approval of the location along with a maintenance agreement for them. Ms. Quigley noted the Board gave its approval at a previous meeting and that the FishHawk Ranch Master HOA is working with the county to secure the proper permits with code approval. Ms. Quigley stated it is also the FishHawk Ranch Master HOA's responsibility to maintain the boards.

**FOURTH ORDER OF BUSINESS**

**Suspension of Amenity Privileges**

Ms. Quigley reviewed the incident for the Board. Florida Highway Trooper Cruz addressed the Board regarding why he issued a trespass for one (1) year from Park Square for Mr. Campagna. Mrs. Campagna then addressed the Board on her son's behalf regarding the suspension. A discussion took place between the Board and all parties involved regarding the incident.

On a Motion by Ms. McDougald, seconded by Mr. Avino, with all in favor, the Board agreed to suspend all amenity privileges for Evan Campagna for one (1) year to run concurrent with the Florida Highway Patrol trespass issued on January 11, 2020, for Fishhawk Ranch Community Development District.

**FIFTH ORDER OF BUSINESS**

**Staff Reports (Continued)**

**A. Field Services Manager**

Mr. Toborg presented his report to the Board.

The Board stated Mr. Toborg and Ms. Quigley have the authority to order and place no trespassing signage as discussed in his report.

Mr. Avino stated he is going to send Mr. Dailey pictures of an encroachment issues by a homeowner to address.

**B. Irrigation Inspection Report**

The Board reviewed the irrigation report.



Mr. Toborg presented a proposal from Ballenger for the DRA area in Phase 3.

On a Motion by Ms. Brown, seconded by Ms. McDougald, with all in favor, the Board approved the Ballenger proposal for the DRA irrigation repair in the amount of \$2,520.00, for Fishhawk Ranch Community Development District.

**C. Pond Inspection Report**

Mr. McGarry reviewed the pond inspection report with the Board.

The Board requested that Mr. McGarry prepare proposals for aeration options for pond 15 for the March 10, 2020 CDD meeting.

Mr. McGarry is working with Ms. Quigley to determine a date in April for a community stormwater workshop. The Board asked to see the presentation draft and suggested that he ask IFAS Extension with the University of Florida if they would like to also be involved.

**D. Tennis Club Report**

The Board reviewed the Tennis Club report prepared by Mr. Sanderson.

**E. Community Manager**

Ms. Quigley presented the operations report to the Board.

The Board requested that Ms. Quigley modify the format of the operations report going forward to focus on major and non-routine operations, in order to reduce the work effort required from her staff to prepare the more detailed report every month.

On a Motion by Ms. McDougald, seconded by Mr. Avino, with all in favor, the Board approved the Valrico Fishhawk Shop Local event for November 14, 2020, for Fishhawk Ranch Community Development District.

Ms. Quigley provided an update on the hog trapping stating it was getting worse in some areas, but they are trying different options to catch them.

**F. District Counsel**

Mr. Craine reviewed the action item list and stated the Park Square Fountain and Aquatic Club vault contracts are out for review and execution.

Mr. Craine reviewed the draft suspension revisions and received comments from the Board, and he will bring the revised version back for approval at the March 10, 2020 CDD meeting.

Mr. Craine is going to draft a letter for Florida Highway Patrol giving them authority from the Board for policy enforcement and acting on their behalf.

Mr. Craine revised his draft response to Narrow's attorney on the encroachment issue.

On a Motion by Ms. McDougald, seconded by Mr. Kneusel, with four in favor, and Mr. Avino opposed, the Board authorized Mr. Craine to send the encroachment response to the Narrow's attorney, for Fishhawk Ranch Community Development District.

**G. District Manager**

Mr. Dailey reminded the Board that the next meeting will be March 10, 2020 at 6:30 p.m. at the Palmetto Club.

Mr. Dailey presented the Capital S&P Global Agreement for bond rating process proposal to the Board. Mr. Dailey reminded the Board that per the terms of the contact with MBS Capital they are responsible for the bond rating costs associated with this agreement.

On a Motion by Ms. McDougald, seconded by Ms. Brown, with all in favor, the Board approved MBS Capital S&P Global Agreement for bond rating process, for Fishhawk Ranch Community Development District.

Mr. Dailey reviewed the action item list to the Board.

Mr. Dailey will have a site visit with Ms. Quigley on February 26, 2020 and stated he will be on vacation from March 13, 2020 to March 24, 2020.

**SIXTH ORDER OF BUSINESS**

**Consent    Agenda    Business    Items**  
**Administration**

Mr. Dailey presented the Consent Agenda for consideration which included the minutes of the January 21, 2020 CDD Board meetings, the Operation and Maintenance Expenditures for January 2020 in the amount of \$468,025.97, Palmetto Club Operation and Maintenance Expenditures for January 2020 in the amount of \$7,424.99, and the Tennis Club Operation and Maintenance Expenditures for January 2020 in the amount of \$12,796.91.

On a motion from Mr. Avino, seconded by Ms. Brown, the Board unanimously approved the consent agenda with change as noted to the meeting minutes, for the Fishhawk Ranch Community Development District.



**SEVENTH ORDER OF BUSINESS**

**Consideration of RFP for Landscaping  
& Irrigation Maintenance and  
Authorizing Publication of  
Advertisement**

Mr. Toborg went over the final comments and changes to the RFP along with the schedule. The Board requested that all vendors attend one meeting per month going forward.

On a Motion by Ms. Morrison, seconded by Ms. McDougald, with all in favor, the Board approved the Request for Proposal for Landscaping & Irrigation Maintenance and Authorizing Publication of Advertisement, for Fishhawk Ranch Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Termination of LMP  
and Ballenger Contracts for Landscape  
& Irrigation Maintenance**

Mr. Dailey stated to line up all the contracts for the new RFP they needed to terminate the contracts with Ballenger and LMP for May 31, 2020.

On a Motion by Ms. Brown, seconded by Ms. McDougald, with all in favor, the Board approved the termination of LMP and Ballenger Contracts for Landscape & Irrigation Maintenance for May 31, 2020, for Fishhawk Ranch Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Stanley Security  
Proposal for the Starling Club**

On a Motion by Ms. McDougald, seconded by Ms. Brown, with all in favor, the Board approved the Stanley Security proposal for Thirty-Six (36) months including a \$470.82 installation fee, with a Sixty (60) day cancellation notice, for Fishhawk Ranch Community Development District.

On a Motion by Mr. Avino, seconded by Ms. McDougald, with all in favor, the Board approved to terminate the contract with Synergy Florida and issue a Fourteen (14) day notice, for Fishhawk Ranch Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Request for Use of  
the Aquatic Club Pool for Scout Troop  
610 for Swim Test**

On a Motion by Ms. McDougald, seconded by Ms. Brown, with all in favor, the Board approved the use of the Aquatic Club Pool for Scout Troop 610 for swim test on April 9, 2020 5:30 p.m. to 7:00 p.m., for Fishhawk Ranch Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Request for Use of  
Park Square for 9/11 Hero's Run**

On a Motion by Ms. McDougald, seconded by Ms. Brown, with all in favor, the Board approved the use of Park Square for the 9/11 Hero's Run on September 12, 2020, for Fishhawk Ranch Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Supervisor Requests**

Ms. Morrison asked Mr. Craine to follow-up with Hillsborough County on the skate park seating and signage.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Kneusel, seconded by Ms. McDougald, with all in favor, the Board adjourned the meeting at 8:35 p.m., for Fishhawk Ranch Community Development District.

  
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Secretary/Assistant Secretary

  
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Chairman/ Vice Chairman